

Executive Summary

I am an attorney licensed to practice in Nevada and Washington, with a focus on real property law, business, and estate planning. I help my clients understand the legal issues involved in real estate transactions, and assist them in making informed decisions for the purchase, maintenance, development and transfer of their property during their lifetimes, and for the future benefit of loved ones through a comprehensive estate plan.

Our firm also provides legal advice regarding business formation, contracts, real property litigation, probate and trust administration, and government compliance and legislation.

Recognized Strengths

Quality Representation/Work Product
Research and Writing
Project/Detail Oriented
Professional Work Ethic
Advocate

Vision
Oral and Written Communication
Planning and Organization
Staff Mentoring and Support
Teacher/Coach

Professional Background

Attorney/Owner

October 2015 to Present



Minden, Nevada 89423. Real property and business transactions, including transfer and development; quiet title actions, estate planning (wills and trusts), probate and trust administration, and legislation. Land/water use and related environmental issues.

Supreme Court of Nevada Attorney Arbitrator

2018 to Present

ADKT No. 126, March 9, 2018

Supreme Court of Nevada Foreclosure Mediation Program Mediator

2018 to Present

ADKT No. 0435, October 20, 2018

Adjunct Faculty

August 2011 to Present

UNIVERSITY OF NEVADA RENO, Justice Management Degree Program, Reno, Nevada 89557. Creation and instruction of new online course, *Caseflow/Court Administration*, JM 690C.701 (3 CR); Fall Semester.

Judicial Staff Attorney

April 2011 to April 2015

NINTH JUDICIAL DISTRICT COURT, (formerly Hon. Michael P. Gibbons) Department II, Minden, Nevada 89423. Performed legal research, analysis and drafting of decisions on matters of general jurisdiction, i.e., complex civil litigation, real property, business, residential foreclosure, family law, probate, guardianship, criminal and juvenile/welfare. Research and drafting of decisions in lower court appeals (civil and criminal) and for appeals from decisions by administrative agencies. Court Appointed Special Advocate (CASA) Program and Special Advocates for the Elderly (SAFE) legal support.

Legal Counsel and Deputy Director of the AOC Legal Division **2004 to March 2011**
SUPREME COURT OF NEVADA, Carson City, Nevada 89701 - Provided legal representation for the Director and State Court Administrator and the Administrative Office of the Courts (AOC). Provided supervision and oversight for AOC Legal Division staff and Supreme Court Rule 10 Senior Judge Program and budget. Employment law and policy, contracts, legislation, judicial education, Nevada Supreme Court commission and committee support.

Attorney/Owner **2002 to 2004**
JOAN E. NEUFFER, ESQ., Bellevue, Washington - Provided legal representation exclusively for juvenile respondents accused of crimes. Bench trials. King County Superior Court.

Attorney/Owner/Partner **1989 to 2002**
NATHE, NEUFFER & JOLLY, P.L.L.C., Bellevue, Washington - Represented adults and juveniles accused of crimes; conducted dissolution and family law litigation, real property, business, trusts and probate, guardianships, personal injury. Motions, bench and jury trials. King County District Courts/King County Superior Court.
NEUFFER & ASSOCIATES, P.S., Redmond, Washington - Represented clients in matters involving criminal defense, family law, real property, business, state and federal appeals, estate planning, trust and probate litigation, employment litigation, bankruptcy, personal injury. Motions, bench and jury trials. All Washington courts.

Public Defender **1989 to 1989**
KING COUNTY, Seattle, Washington - Represented indigent persons accused of misdemeanor offenses. King County District Courts.

Deputy Prosecutor **1988 to 1988**
KING COUNTY, Seattle, Washington - Prosecuted misdemeanors, DUI and traffic offenses. Motions and bench trials. King County District Courts.

Public School Teacher **1977 to 1983**
Mesa Public Schools, Mesa, Arizona; Salt Lake City Public Schools, Salt Lake City, Utah

Related Prior Experience

Pro Tempore Commissioner/Juvenile Court - King County Superior Court Seattle, Washington	2002 to 2004
Pro Tempore Judge - King County District Court/Northeast Division Redmond, Washington	1992 to 1993
Magistrate/Traffic - King County District Court, Northeast Division Redmond, Washington	1992 to 1993
Adjunct Professor, Business Law , City University Bellevue, Washington	1991

Education

Juris Doctorate, Law Southern Illinois University School of Law, Carbondale, Illinois	1988
Bachelor of Science, Education (Major); Social Science (Minor) Brigham Young University, Provo, Utah	1977

State Bar Licenses

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- Active Member in good standing, State Bar of Nevada, Carson City, Nevada, 2004
 - Active Member in good standing, Washington State Bar Association, Seattle, Washington, 1988

Other License/Certification

- Nevada Real Estate Salesperson License No. S.0176458, Reno, Nevada, March 2015 (Active)
- Professional Ski Instructors of America, Western Division, Level 1 Certification, Heavenly Mountain, California, March, 2016 (Active)

Admission to Practice/Professional Associations

- Admitted to practice, Washoe Tribal Court of California and Nevada, Gardnerville, Nevada 2011
- Member, Douglas County Bar Association, Minden, Nevada 2011
- Member, First Judicial District Bar Association, Carson City, Nevada, 2008
- Admitted to practice, United States District Court, District of Nevada, Reno, Nevada, 2006
- Admitted to practice, State Bar of Nevada, Carson City, Nevada, 2004
- Admitted to practice, Muckleshoot Tribal Court, Seattle, Washington, 2003
- Admitted to practice, Supreme Court of the United States of America, Washington, D.C., 1996.
- Admitted to practice, United States District Court, Western District of Washington, Seattle, Washington, 1990
- Admitted to practice, Washington State Bar Association, Seattle, Washington, 1988. Bar Association Activities: Rules of Professional Conduct Committee, 1994-2000; co authored Formal Opinion No. 195. Eastside Judicial Selection Committee, 1993-1999. Law Related Education Committee, 1989-1991. Pro Bono Volunteer Panel, 1989-1991.

Related Coursework/Management Training

- **Summit Success International**, June 2020
- **Real Estate** Principles I and II, Western Nevada College 2014, GPA 4.0; **Leadership Skill Building**, Leadership Unlimited, Inc., Carson City, Nevada, 2006-2008; **Emergenetics**, Management Excellence Series, Executive Coaching, Staff and Team Building; **Post Graduate courses** in Computer Science at University of Utah.

Leadership/Community Service

Leadership Douglas County, 2018, Community Project Chair, Farm-to-School Learning Garden
Gardnerville Elementary School, Douglas County, Nevada **2018**

First Vice President/Douglas County Democrats Central Committee of Nevada **2017 to 2019**
Political organization active in local service, education and community events. www.douglasdems.org.

Member/Board of Directors **2015 to Present**
GreenACTnv, nonprofit community organization created to promote sustainable practices, renewable energy and environmental responsibility. www.greenactnv.org.

Search and Rescue Member/Reserve Volunteer **2008 to Present**
Douglas County Sheriff's Office, Minden, Nevada 89423. DCSAR members are trained to search for persons who are lost, perform rescue and recovery, and staff numerous community events and activities.

Volunteer Judge **2003 to 2004**
We The People, Olympia, Washington. Served as volunteer judge for Washington State High School Competition.

Professional References

Available upon request.